

# PRI Resolution Database user guide

For any questions or support email [collaborations@unpri.org](mailto:collaborations@unpri.org)

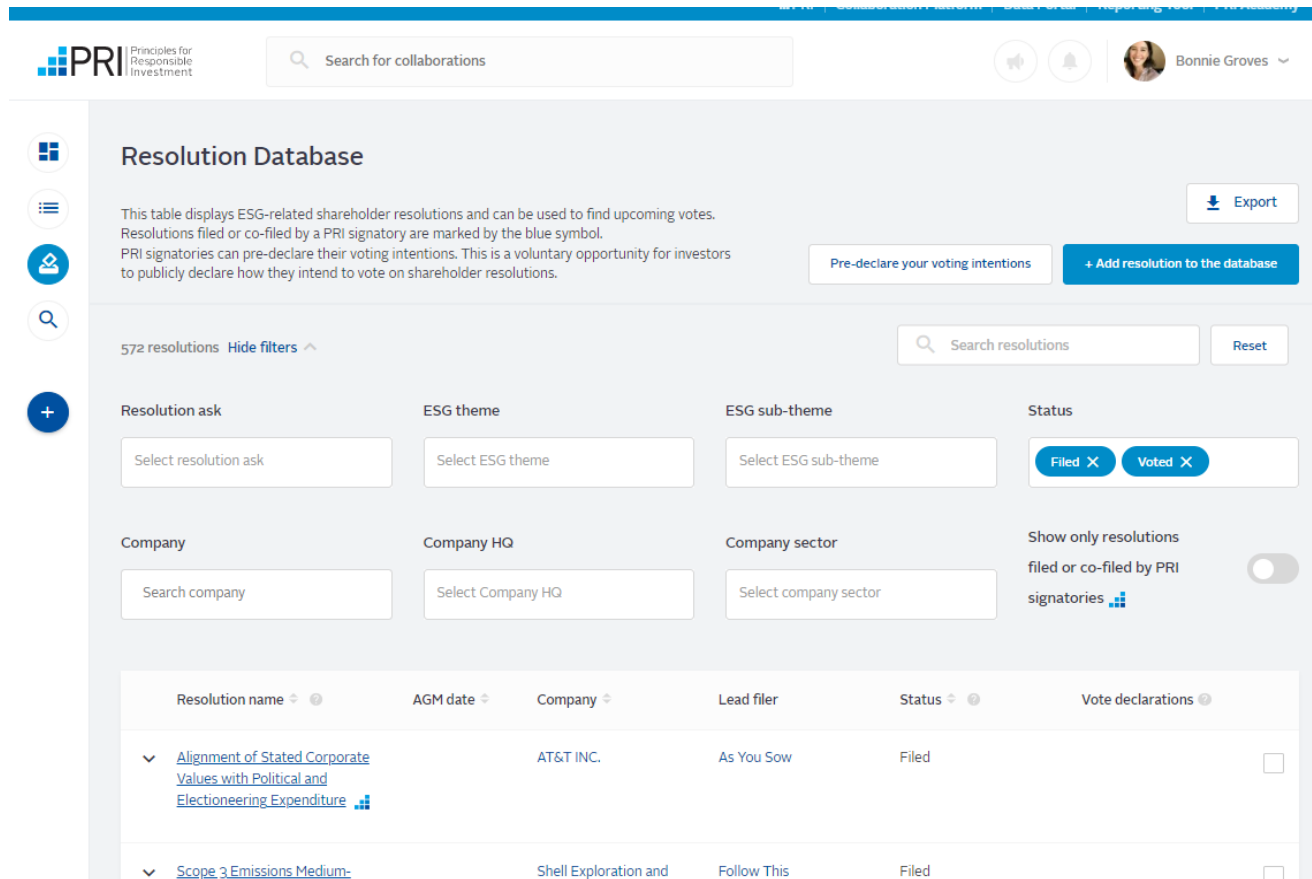


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# The PRI Resolution Database

This publicly accessible database of ESG-related resolutions and votes can be used to easily find upcoming AGM votes, as well as to track the results of key proposals that have been voted on.



**PRI** Principles for Responsible Investment

Search for collaborations

Bonnie Groves

## Resolution Database

This table displays ESG-related shareholder resolutions and can be used to find upcoming votes. Resolutions filed or co-filed by a PRI signatory are marked by the blue symbol. PRI signatories can pre-declare their voting intentions. This is a voluntary opportunity for investors to publicly declare how they intend to vote on shareholder resolutions.

Export

Pre-declare your voting intentions + Add resolution to the database

572 resolutions Hide filters ^

Search resolutions Reset

Resolution ask: Select resolution ask

ESG theme: Select ESG theme

ESG sub-theme: Select ESG sub-theme

Status: Filed Voted

Company: Search company

Company HQ: Select Company HQ

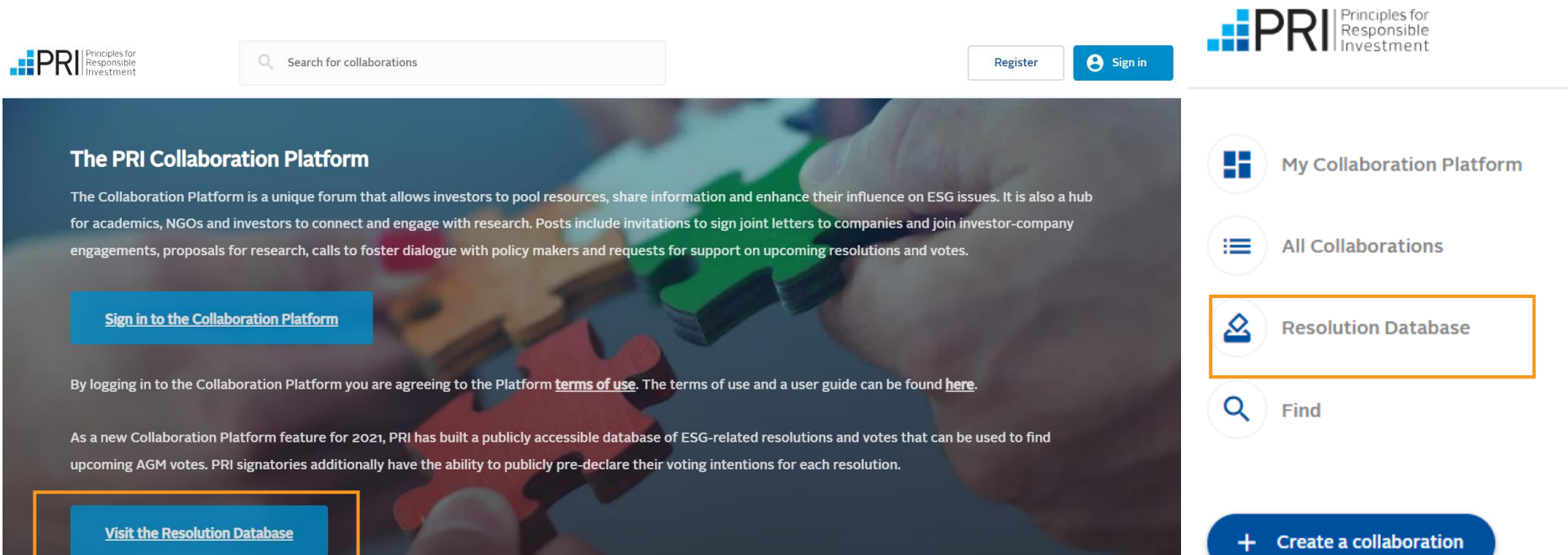
Company sector: Select company sector

Show only resolutions filed or co-filed by PRI signatories

Resolution name	AGM date	Company	Lead filer	Status	Vote declarations
Alignment of Stated Corporate Values with Political and Electioneering Expenditure		AT&T INC.	As You Sow	Filed	<input type="checkbox"/>
Scope 3 Emissions Medium-		Shell Exploration and	Follow This	Filed	<input type="checkbox"/>

## Accessing the PRI Resolution Database

Another method to access the database is by selecting the [visit the Resolution Database] button on [this webpage](#). You can also access the Resolution Database using the navigation bar of the Collaboration Platform.



The screenshot displays the PRI Collaboration Platform interface. At the top left is the PRI logo (Principles for Responsible Investment). A search bar contains the text "Search for collaborations". To the right are "Register" and "Sign in" buttons. The main content area features a background image of hands assembling puzzle pieces. The heading "The PRI Collaboration Platform" is followed by a paragraph describing the platform as a forum for investors to pool resources and share information on ESG issues. Below this is a blue button labeled "Sign in to the Collaboration Platform". A paragraph follows, stating that logging in implies agreement to the platform's terms of use, with links to "terms of use" and "here". Another paragraph mentions a new 2021 feature: a publicly accessible database of ESG-related resolutions and votes. A blue button labeled "Visit the Resolution Database" is highlighted with an orange border. On the right side, a navigation menu includes "My Collaboration Platform", "All Collaborations", "Resolution Database" (highlighted with an orange border), "Find", and a blue button labeled "+ Create a collaboration".

## Who can do what on the Resolution Database?

	Public	Registered to the Collaboration Platform (including non-Signatories)	Signatories
See ESG resolutions & votes	✓	✓	✓
Add a resolution or vote to the Resolution Database		✓	✓
Pre-declare a voting intention on a resolution			✓
See how signatories have pre-declared their voting intention	✓	✓	✓
Follow companies and other engagement focus organisations for tailored notifications		✓	✓
Sign up to the Resolution Alert			✓
Export resolutions and votes on the Resolution Database			✓

# Adding a resolution, proposal or vote

The screenshot shows the PRi Resolution Database interface. At the top, there is a search bar for collaborations and a user profile for Bonnie Groves. The main section is titled 'Resolution Database' and contains a description of the table. A blue button labeled '+ Add resolution to the database' is highlighted with an orange box. Below this, there are filter sections for Resolution ask, ESG theme, ESG sub-theme, Status, Company, Company HQ, and Company sector. A table at the bottom lists resolutions with columns for Resolution name, AGM date, Company, Lead file, Status, and Vote declarations.

**Resolution Database**

This table displays ESG-related shareholder resolutions and can be used to find upcoming votes. Resolutions filed or co-filed by a PRI signatory are marked by the blue symbol. PRI signatories can pre-declare their voting intentions. This is a voluntary opportunity for investors to publicly declare how they intend to vote on shareholder resolutions.

572 resolutions [Hide filters](#) ^

Resolution ask: Select resolution ask

ESG theme: Select ESG theme

ESG sub-theme: Select ESG sub-theme

Status: Filed X Voted X

Company: Search company

Company HQ: Select Company HQ

Company sector: Select company sector

Show only resolutions filed or co-filed by PRI signatories

Resolution name	AGM date	Company	Lead file	Status	Vote declarations
Alignment of Stated Corporate Values with Political and Electioneering Expenditure		AT&T INC.	As You Sow	Filed	<input type="checkbox"/>
Scope 3 Emissions Medium-		Shell Exploration and	Follow This	Filed	<input type="checkbox"/>

+ Add resolution to the database

- Anyone can add a resolution or vote to the Database
- Simply [register or log in](#) to the Collaboration Platform, navigate to the Resolution Database, and select 'Add a resolution to the database'
- You can add shareholder resolutions, management proposals and director votes
- PRI aims to approve and make public all submitted resolutions within 1 working day

## Add a resolution to the database

Resolutions will not display in the database until they have been approved by a PRI Admin.

Resolution name\*

Company\*

Type of vote

Filer type ?

Shareholder  Management

Lead filer\* ?

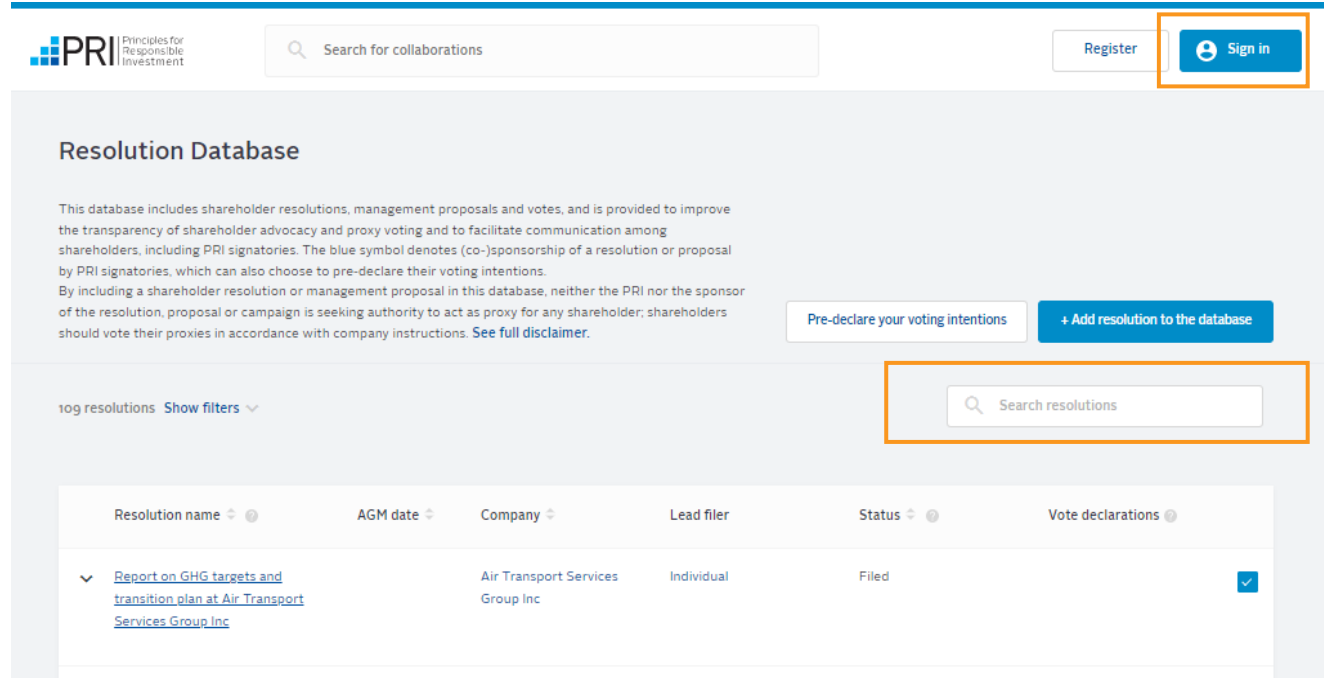
Co-filers

Linked collaboration ?

Submit

## Adding supporting documents

- Only the filers of a resolution can add supporting documents.
- **Step 1:** [Log in](#) to the Resolution Database
- **Step 2:** Find the resolution/vote of your interest.



**Resolution Database**

This database includes shareholder resolutions, management proposals and votes, and is provided to improve the transparency of shareholder advocacy and proxy voting and to facilitate communication among shareholders, including PRI signatories. The blue symbol denotes (co-)sponsorship of a resolution or proposal by PRI signatories, which can also choose to pre-declare their voting intentions. By including a shareholder resolution or management proposal in this database, neither the PRI nor the sponsor of the resolution, proposal or campaign is seeking authority to act as proxy for any shareholder; shareholders should vote their proxies in accordance with company instructions. [See full disclaimer.](#)

109 resolutions [Show filters](#) ▾

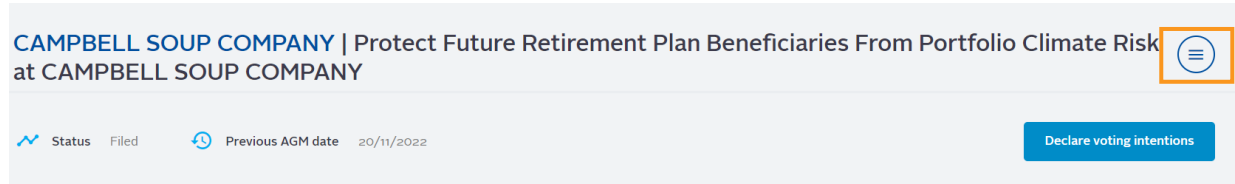
[Pre-declare your voting intentions](#) [+ Add resolution to the database](#)

Search resolutions


Resolution name	AGM date	Company	Lead filer	Status	Vote declarations
▼ <a href="#">Report on GHG targets and transition plan at Air Transport Services Group Inc</a>		Air Transport Services Group Inc	Individual	Filed	<input checked="" type="checkbox"/>

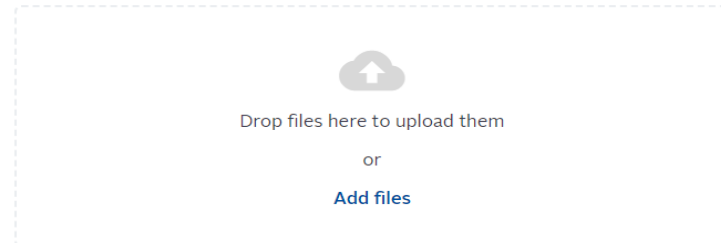


- **Step 3:** Once you are on the individual resolution page, click on the circular button in the top right corner



- **Step 4:** Select [edit resolution details] and scroll down to the [supporting materials] section.

Supporting materials 



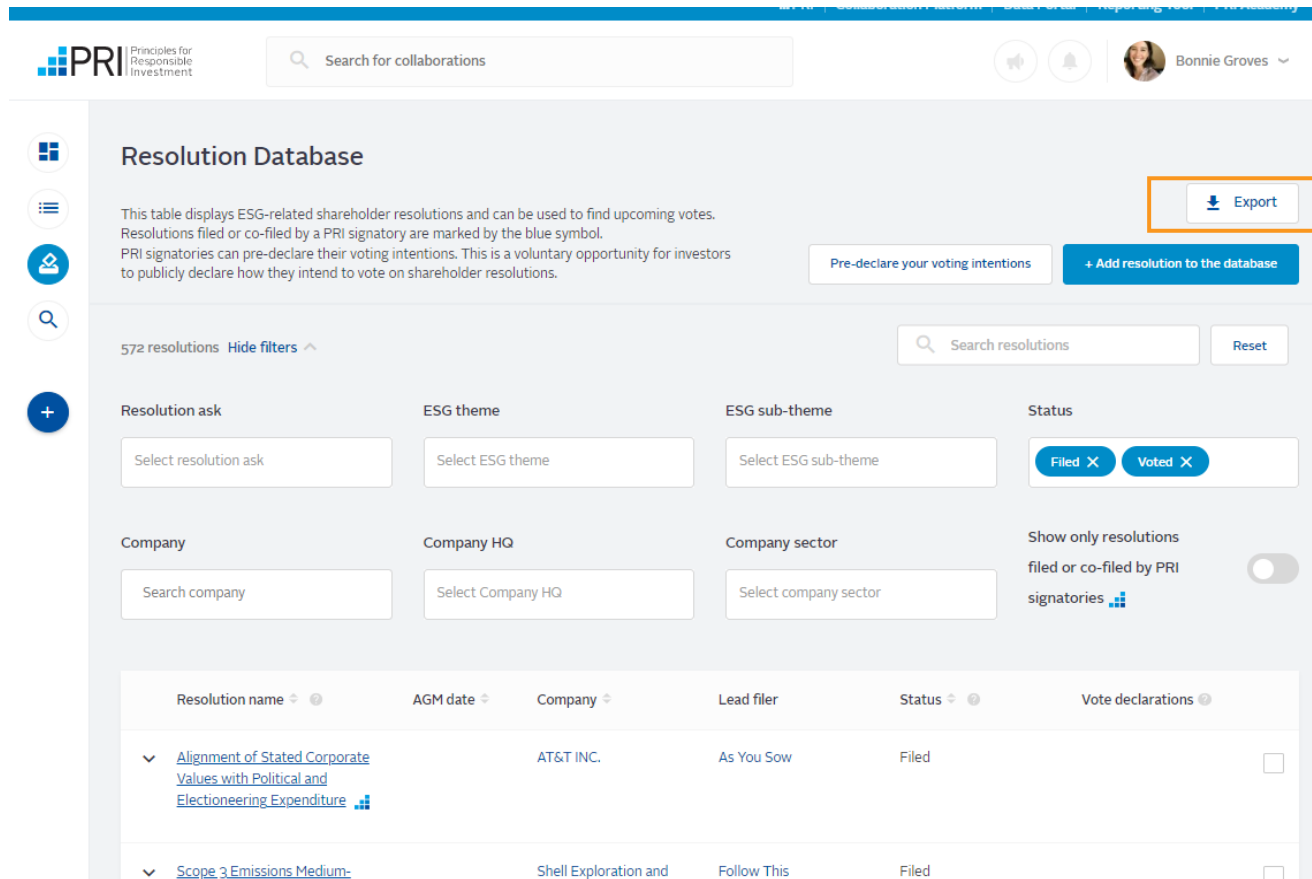
 Upload requirements

- Maximum 10 files.
- 15 MB limit.
- Allowed types: doc docx pdf xls xlsx gif png jpg jpeg .



# Exporting resolutions

Log in to the Collaboration Platform to see all features, including ability to export. This is a signatory only feature.



The screenshot shows the 'Resolution Database' interface. At the top, there is a search bar for collaborations and a user profile for Bonnie Groves. The main content area is titled 'Resolution Database' and includes a description of the table, a search bar for resolutions, and several filter options. The 'Export' button is highlighted with an orange box. Below the filters is a table of resolutions.

**Resolution Database**

This table displays ESG-related shareholder resolutions and can be used to find upcoming votes. Resolutions filed or co-filed by a PRI signatory are marked by the blue symbol. PRI signatories can pre-declare their voting intentions. This is a voluntary opportunity for investors to publicly declare how they intend to vote on shareholder resolutions.

572 resolutions [Hide filters](#) ^

Search resolutions  [Reset](#)

Resolution ask:

ESG theme:

ESG sub-theme:

Status:

Company:

Company HQ:

Company sector:

Show only resolutions filed or co-filed by PRI signatories

Resolution name	AGM date	Company	Lead filer	Status	Vote declarations
Alignment of Stated Corporate Values with Political and Electioneering Expenditure		AT&T INC.	As You Sow	Filed	<input type="checkbox"/>
Scope 3 Emissions Medium-		Shell Exploration and	Follow This	Filed	<input type="checkbox"/>

# Pre-declaring your voting intentions

For more information, refer to our [disclaimer](#) on pre-declarations. Pre-declarations are public and will show next to the vote on database, with any rationales included being visible when you view the individual resolution.

The screenshot displays the PRI Resolution Database interface. At the top left is the PRI logo (Principles for Responsible Investment). A search bar for collaborations is present, along with 'Register' and 'Sign in' buttons. The main section is titled 'Resolution Database' and contains a descriptive paragraph. Below this, there are two buttons: 'Pre-declare your voting intentions' (highlighted with an orange box) and '+ Add resolution to the database'. A large blue arrow points from the 'Pre-declare your voting intentions' button to a detailed view of a resolution. This view shows a table with columns: Resolution name, AGM date, Company, Lead filer, Status, and Vote declarations. The first row is expanded, showing the resolution 'Report on GHG targets and transition plan at Air Transport Services Group Inc', with 'Air Transport Services Group Inc' as the company and 'Individual' as the lead filer. The 'Vote declarations' column for this row has a blue checkmark in a box (highlighted with an orange box). Below the table, the 'Voting options\*' section includes radio buttons for 'For', 'Against', 'Abstain', and 'Not voting'. To the right of these options is a text input field for 'Rationale'.

Resolution Database

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109 resolutions Show filters

Resolution name	AGM date	Company	Lead filer	Status	Vote declarations
<a href="#">Report on GHG targets and transition plan at Air Transport Services Group Inc</a>		Air Transport Services Group Inc	Individual	Filed	<input checked="" type="checkbox"/>

Voting options\*

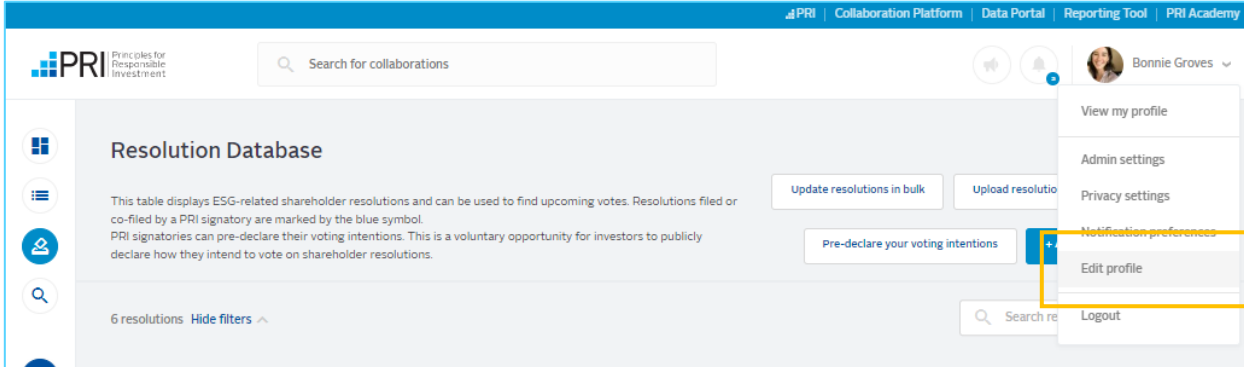
For  
 Against  
 Abstain  
 Not voting

Rationale

## Signing up to the Resolution Alert

If you have not registered to the Collaboration Platform visit [collaborate.unpri.org](https://collaborate.unpri.org) to register for an account. You can select your newsletter settings when you register.

If you have registered to the Collaboration Platform, log in to your account and edit your profile settings to select your newsletter preferences. See below.



The screenshot displays the UNPRI Collaboration Platform interface. At the top, there is a navigation bar with links for 'PRI', 'Collaboration Platform', 'Data Portal', 'Reporting Tool', and 'PRI Academy'. Below this is a search bar for collaborations and a user profile for 'Bonnie Groves'. The main content area is titled 'Resolution Database' and contains a table of ESG-related shareholder resolutions. A dropdown menu is open for the user profile, showing options: 'View my profile', 'Admin settings', 'Privacy settings', 'Notification preferences', 'Edit profile', and 'Logout'. The 'Edit profile' option is highlighted with a yellow box.

# Following companies and receive notifications

Follow a company to receive notifications when a collaboration, resolution or vote is added relating to the company.

The screenshot displays the PRI Collaboration Platform interface. The top navigation bar includes the PRI logo and links for 'Collaboration Platform' and 'Data Portal'. A search bar is located at the top center. The left sidebar contains navigation options: 'My Collaboration Platform', 'All Collaborations', 'Resolution Database', 'Find', 'Engagement focus organisations', 'Collaborating organisations', and 'Individual user profiles'. The 'Find' option is highlighted with a yellow border. Below the sidebar, the 'Find' section is active, showing 'Engagement focus organisations' as the selected filter. A search bar for engagement focus organisations is present. The results show 3465 results, sorted by 'A-Z'. Two filters are visible: 'Sector' and 'Country', both set to '- Any -'. The results are displayed as a grid of company cards, each with a globe icon, company name, number of collaborations, and a star icon. The '7-Eleven' card is highlighted with a yellow border.

**Find** Engagement focus organisations Collaborating organisations Individual user profiles

Engagement focus organisations are the entities being engaged or targeted through a collaborative activity and include individual companies, policy makers, regulators and more.

Search engagement focus organisations

3465 results Hide filters ^ Sort by: A-Z

Sector Country

- Any - - Any -

Company	Collaborations	Star
2 Sisters Group	0 collaborations	☆
21st Century Fox America, inc.	0 collaborations	☆
2U, Inc.	0 collaborations	☆
3D Systems	0 collaborations	☆
3M Company	2 collaborations	☆
7-Eleven	1 collaboration	☆

# Resolution statuses and vote result updates

